

Spring 2021 RCR Training

Monday, January 11, 2021 | 8:30 a. m – 1:30 p.m. EST

Next training Fall 2021

Registration Link

Registration closes at 12 p.m. EST, January 6, 2021

https://howard.az1.qualtrics.com/jfe/form/SV_3DEPP2JSAs6yIHb

Training Via Zoom

Login information will be provided in January 2021

Login 8:30-8:45 a.m. EST (session locked at 8:45 a.m.)

You must be Enrolled in Spring Semester 2021 Classes and Register for the Training

The Graduate School will require completion of the Responsible Conduct of Research (RCR) training and quiz for all master's and Ph.D. students matriculating in the Graduate School. In addition, graduate students are responsible for the research ethics training completed through the Collaborative Institutional Training Initiative (CITI) on-line course at [www. citiprogram.org](http://www.citiprogram.org). The CITI on-line course also includes an RCR training component that will be used to govern certification along with participation and completion of the workshop. A registration fee is not required to take the on-line course with the organization affiliation identified as the Howard University Medical Center.

Both the CITI on-line course with the RCR Module and the RCR workshop are now mandated by the Office of Regulatory Research Compliance (ORRC) and the Graduate School. Any graduate student who has not been advanced to candidacy by **October 30, 2020** will be required to present these certifications when applying for mandatory research reviews at ORRC and candidacy advancement approvals. There will not be any exceptions.

The CITI on-line course includes core topics and federal regulation guidelines that oversee the practice of responsible and ethical research projects. All participants who successfully complete the CITI on-line course with the RCR Module will receive an immediate score

report. Each on-line participant should print and retain the score report as proof of RCR training certification. The RCR workshop is a onetime participation requirement.

The Graduate School's Spring 2021 candidacy deadline is **April 9, 2021**. All graduate students seeking to advance to candidacy must include a copy of the CITI on-line score report, must include the RCR Module, to fulfill the certification requirement.

See below a Q & A summary of this update:

What is required for RCR Certification?

The completion of the Collaborative Institutional Training Initiative (CITI) on-line training course with the RCR training and quiz that will be offered once every semester.

Q: Will the CITI on-line training course replace the RCR workshop hosted by the Graduate School?

A: No, both are required for mandatory research compliance approval and advancement to candidacy.

Q: The CITI on-line training course, with the RCR Module is already available on www.citiprogram.org<<http://www.citiprogram.org>>, when will the RCR workshop be offered?

A: Spring semester 2021: January 11, 2021, Fall semester 2021:TBA

Q: Where do I enroll for the CITI on-line training course?

A: www.citiprogram.org<<http://www.citiprogram.org>>

Q: Where do I enroll for the RCR Workshop?

A: Enrollment will be made available on the Graduate School Website <https://gs.howard.edu/>

Q: Is a registration fee required?

A: No

Q: During registration, the CITI on-line course will ask for "Your Organization Affiliation," what should I indicate?

A: Type: Howard University Medical Center

Q: What is the successful completion of the CITI on-line course?

A: To pass the course you must complete all 15 required modules PLUS the RCR Training and quiz and obtain a minimum average score of 80%

Q: How will I receive a score report?

A: A score report will be available on-line upon completion of the course

Q: What is received for completion of the RCR workshop?

A: A certificate of completion. Students are responsible for their certificates. [A copy of the certificate will NOT be maintained in the Graduate School.](#)

Q: What should I do with the score report?

A: Print three (3) copies of the score report:

1. keep one copy for your program of study file
2. submit one copy to the Graduate School, Suite 200 for RCR Certification approval
3. retain one copy for your personal file

Does the CITI score report replace the RCR Certificate?

No, effective Fall 2018

How long is the CITI score report valid for candidacy?

Two years from the CITI on-line course completion date

How long is the RCR certificate of completion valid for candidacy?

The RCR certificate of completion is valid for the duration of students' matriculation in the Graduate School.

If I completed the RCR workshop prior to July 28, 2019, do I need to complete the RCR newly instated workshop?

No. Just submit the RCR certificate and 15 required modules including the RCR Module

Kind regards,

Office of Graduate Student Affairs

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"Excellence in Truth and Service"

Kind regards,

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